

Students' Grievance Redressal Committee

The **Students' Grievance Redressal Committee (SGRC)** is constituted to address and resolve the grievances of students in a fair, transparent, and time-bound manner. The committee ensures that students' concerns related to academic and administrative matters are heard and addressed effectively, thereby maintaining a harmonious educational environment within the institution.

Students with genuine grievances may approach the committee members directly or contact the Coordinator of the Students' Grievance Redressal Committee. The committee carefully examines all complaints and takes appropriate action based on the merit of each case.

For students who prefer not to present their grievances personally, a **Suggestion/Complaint Box** is placed in front of the **College Office/Library**. Grievances may also be submitted in writing through this box or sent via e-mail to the **Principal or the Coordinator of the Students' Grievance Redressal Committee**.

Objectives

The Students' Grievance Redressal Committee aims to develop a **responsive, accountable, and student-friendly institutional environment**. The primary objectives of the committee include:

- To address and resolve students' grievances promptly and effectively.
- To facilitate coordination between students and various departments for grievance resolution.
- To support students who have been deprived of services or facilities to which they are entitled.
- To ensure fair, impartial, and transparent handling of all student complaints.
- To promote a culture of accountability, responsiveness, and courteous interaction among teaching and non-teaching staff while dealing with students.

Procedure for Lodging Complaints

Students may submit their grievances through the following mechanisms:

- **Suggestion/Complaint Box:** A complaint box is installed in front of the **College Office/Library** where students can submit their grievances or suggestions in writing. This option is especially useful for students who wish to remain anonymous.
- **Direct Representation:** Students may approach the committee members or the Coordinator personally to present their concerns.
- **Written Submission/E-mail:** Complaints may also be submitted in writing or sent via e-mail to the **Principal or the Coordinator of the Students' Grievance Redressal Committee**.

The committee reviews the complaints regularly and ensures that **appropriate action is taken and grievances are resolved within a stipulated time frame**.

Committee Members

Prof. Venkatesh Bhat, Principal

Dr. Shailaja Y.V.- SWO

Prof. Devadasa K. - IQAC Co-ordinator

Dr. Shailaja Y.V.- Co-ordinator

Mrs. Rashmi – Member

Mr. Rakesh - Member

Mrs. Soumya - Member